



Minutes AFFIA Executive Committee 11/04/2017

Remote meeting - Skype for business
At 1:30 pm, Bangkok time

Attending for AFFIA EXECOM

Mr Massimo Reverberi, President (MR)
Dr Paijit Sangchai, Vice-President (PS)
Dr Wasaporn Chanput, Treasurer (WC)
Mrs Anne Deguerry, General secretary (AD)
Mr Bart Verstapen, R&D Coordinator (BV)

Attending for AFFIA Secretariat

Mr Nathan Preteseille AETS, coordinator (NP)

1) **Members - follow up**

Entobel and Mr. Devandren Ganesan are now members of AFFIA.
Mr Nicolas Bery from EIF is leaving EIF company.

Action point:

. NP will contact EIF to know who is in charge then.

2) **Website**

In order to improve AFFIA website, we'd like to improve the members' pictures, resized them, and ask for logos to be integrated in the members' page.
Documents on the website should be for AFFIA members only and not available to the public.

Action point:

. AD will ask for pictures and logos.
. NP will adjust website accordingly.

2) **AFFIA Event, 23rd of June 2017**

WC suggests the Kasetsart University support and collaboration. There is maybe a possibility to ask for founding for lunch or tea break.
MR suggests the help of his intern Natalia to help for organisation. Registration should be open until one week before the event.
To design further the event, EXECOM has to choose a theme in order to draw people attention.
The public event should start at 9am and end at 2pm and then the event will be dedicated to AFFIA members.

The speakers, 5 or 6 persons, from academic side and field side will make 20' presentation, including Kasetsart University researchers. BV offers Eawag movie as contribution. WC suggests a visit of KU faculty' facilities.

Lunch can be outsourced from bugs cafe or Cordon Bleu, or catering from KU, or both.

The participation should cover the cost of the event (lunch/tea break) ideally around 250 to 300 THB.

The event is also the opportunity for AFFIA members to showcase their products.

Draft agenda:

<i>Time</i>	<i>Who</i>	<i>What</i>
<i>9.00</i>	<i>START</i>	
Morning	General Attendance + AFFIA members and one	Sector overview: <ul style="list-style-type: none"> - Presentation Food & Feed Insect industries: AFFIA members - Presentation Food & Feed Researchers - Insect Tasting - Survey - Video about 15' landfills and use of Black Soldier Fly on environmental issues, and business approach. (20' minutes). - Maximum time for presentations: 20'
Lunch	General Attendance	
Afternoon		Roundtables for AFFIA members: Food & Feed

Action point:

Content

. All EXECOM members are requested to send, asap, **ideally before the end of next week**, their ideas, theme and content of the event. They also have to design the form and content of the afternoon for AFFIA members (roundtable etc.).

Venue

. WC will ask Kasetsart University for support in-kind. The room (150 persons, max) might be either free or at least with 50% discount and will provide staff to organise the room and extra-table for showcasing products.

Marketing and Communication

- . Once the program is set up, AD should design a poster and write a press release.
- . Natalia from Bugsolutely (MR) will look after registrations for the event. AFFIA will provide a dedicated e-mail address for that.
- . MR/NP/ AD will handle the social media, media, and website cover
- . WC will contact 1 or 2 students to make pictures during the event.

Lunch and Tea break

. NP et WP will contact Bugs Café, Cordon Bleu and KU restaurant to organise the lunch.

Products showcase

. All AFFIA members would be asked, by AD, if they want to showcase products and which products

Potential members

. All AFFIA members will be requested to bring one prospective member along: entrepreneur, researcher or policy maker.

4) Membership fees – validity

The EXECOM members discussed the next year membership fees and fixed them to 75 USD or 2 600THB for 2017/2018 accounting exercise. When payment is coming from abroad, depending on the method of payment, additional fees would be added (for example 5 USD more for Paypal payment).

The question is to decide how AFFIA will cope with news members joining the association at the end of the year, one or two months before its end. Should we use the *prorata temporis* method? Or should we consider that joining AFFIA one or two months before the year should entitle to the next accounting exercise?

5) Miscellanea

. IPIP: Insect Protein Innovation Platform: Reference to previously sent document

. Australian Association: Members willing to join us possibly. EXECOM should make an offer to add them to AFFIA, and get exchange of Info from Australia too.

. The IPIFF is willing to exchange on regular basis with AFFIA and Woven Network on the Novel Food regulation, and see if we could define who could provide which information. AFFIA members should be able to collaborate on this matter, i.e. responding to request on information as far as no competitive information are involved for them. A document created at the working group of ACFS should soon be shared with AFFIA members, regarding information on long-term consumption of crickets, to be collected for a Novel Food Application.

. Entocube looking for a Thai partner, a PhD researcher based in Thailand, they are looking to collect info on historical consumption of insects.

. Association Registration: NP mentioned a call for proposal identified for max 6000 euros. But AFFIA might apply only once the association is registered. NP already asked the conditions to register an association in Thailand, it will take at least 6 months. Then AFFIA couldn't be eligible on this program but it might be interesting in the future. In addition, the registration of the association is the best way for its local, regional, and global recognition.

. For EXECOM events, Nathan recommends that all AFFIA members prepare a list of items to be discussed. Especially, the strategy of the association should be further defined, for example on a 6 months basis.

Action point:

. EXECOM has to make an offer to the Australian association.

At 3:15pm, the meeting was closed.

The President

The General Secretary